

# Job Announcement

## B2Z Engineering, LLC Engineering Technician

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<b>Title:</b>	Engineering Technician (Full-time)
<b>Salary:</b>	Competitive salary, commensurate with experience, excellent benefits (Retirement Plan, Employer paid medical insurance, dental, vision; paid holidays/vacation/sick)
<b>Location:</b>	Houston, TX
<b>Education:</b>	Minimum Associates degree in CAD or Engineering Technician field. Valid driver's license. (Background check to be performed for violations)
<b>Certifications:</b>	N/A
<b>Work Schedule:</b>	Flexible Office Hours (Monday-Thursday 8am-6pm; Friday 8am-12pm) Weekend Work (Only as Required)
<b>Last Day to Apply:</b>	Open until filled

### **B2Z Engineering**

B2Z Engineering has been in business since 2009 in Mission, TX, and has satellite offices in Houston, Texas. We are a multi-disciplined civil engineering consulting firm that has completed projects throughout the State. We assist our clients in meeting their project-specific goals, while at the same time providing them with exceptional service. B2Z Engineering has played a vital role in the design and construction of numerous private and public projects. We take pride in prioritizing attention to technical excellence, quality control, and responsiveness, no matter the size of the project. We provide our clients with the guidance needed to find the most practical and cost-effective solution for their civil engineering needs.

### **Summary**

B2Z Engineering is currently seeking an Engineering Technician for our office in Houston, TX. The employee must establish and maintain effective communication and working relationships with coworkers. Complete learning objective identified for the field of study, attending training, maintain confidentiality, and stay abreast of advances in technology. The position requires knowledge in CADD software (MicroStation preferred), minimum of five years experience in the industry (preferred), experience in transportation projects, data processing, and analysis coupled with administrative duties. The employee will be exposed to the latest technology and software in the industry, and will be able to train in other disciplines in the industry such as, but not limited to, drone operations for field photogrammetry and reconnaissance, laboratory testing services, traffic control devices design and installation, Geographical Information Systems, and much more.

#### *EEO Statement*

*B2Z Engineering, LLC supports a diverse workforce and is an Equal Opportunity Employer who does not discriminate against individuals on the basis of race, gender, color, religion, national origin, age, sexual orientation, gender identity, disability, veteran status or other classification protected by law. Drug Free Workplace. Females and minorities are encouraged to apply.*

### **Knowledge, Skills, and Abilities**

1. Knowledge of using computer systems, which may include setting up and using hardware and software programs, entering data, configuration, or processing information.
2. Knowledge in MicroStation or AutoCAD
3. Proficient with Microsoft Office programs such as Excel, PowerPoint, and Word.
4. Experienced in time management
5. Proficient in prioritizing and managing changing priorities
6. Must be experienced in data analysis and problem-solving.
7. The ability to communicate effectively verbally and in writing.
8. The ability to maintain confidentiality.
9. The ability to listen and understand information verbally and in writing.
10. Ability to establish and maintain working relationships with Cooperative employees and members
11. Ability to work with frequent interruptions and changes in priorities

**Resumes and cover letters can be uploaded onto our website ([www.b2zeng.com/careers](http://www.b2zeng.com/careers)), emailed directly to Mr. Oliver Salgado ([Oliver@b2zeng.com](mailto:Oliver@b2zeng.com)) or dropped off at the B2Z Houston Office at 900 Threadneedle, Ste. 120, Houston, TX 77079.**

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